

# Sarah Elizabeth Thompson

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## PROFESSIONAL SUMMARY

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Dedicated Primary School Teaching Assistant with over 8 years of experience supporting diverse learners in KS1 and KS2 settings. Proven track record in implementing literacy interventions that improved student reading scores by 25% on average. Level 3 qualified with a deep commitment to creating inclusive, high-engagement classroom environments for all pupils.

## WORK EXPERIENCE

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### **Lead Teaching Assistant | Manchester City Council Education Dept | Manchester, UK**

Aug 2018 - Present

- Spearheaded a Tier 2 reading intervention programme for 45 Year 2 students, increasing average reading fluency scores by 35% across all participants.
- Co-developed and implemented individualised behavioural plans for 8 students with ADHD and Autism, reducing office referrals by 50% in the first year.
- Managed the procurement and organisation of annual classroom supplies for a 12-person teaching team with a budget of £12,000.
- Mentored 4 junior teaching assistants on classroom management strategies and school-wide safeguarding protocols.
- Directed the setup and operation of multi-sensory learning stations that increased student engagement metrics by 20% during science and geography units.

### **Primary School Teaching Assistant | Maplewood Primary Academy | Stockport, UK**

Aug 2014 - Jun 2018

- Provided daily one-on-one instructional support to a student with significant mobility and communication challenges, ensuring 100% participation in classroom activities.
- Collaborated with lead teachers to modify lesson plans for a classroom of 28 students, including 6 English as an Additional Language (EAL) pupils.
- Increased student scores on school numeracy benchmarks by 15% through the implementation of daily 'Maths Minute' small-group rotations.
- Organised and led 10+ school trips per year for groups of 60+ students, maintaining zero safety incidents through rigorous risk assessment plans.
- Automated the student progress reporting system using Google Sheets, reducing the time spent on data entry by 4 hours per week.

### **Early Years Assistant | Bright Horizons Day Nursery | Manchester, UK**

May 2012 - Jul 2014

- Assisted in the daily care and instruction of 22 children aged 4-5, focusing on early literacy and social-emotional development.
- Developed a pupil-led 'classroom shop' project that taught basic currency and maths concepts to 90% of the class.
- Maintained a clean and organised learning environment for 10 separate activity centres.
- Communicated daily with parents regarding child behaviour and developmental milestones, maintaining a 95% satisfaction rating on annual parent surveys.

## EDUCATION

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### **Manchester Metropolitan University | Bachelor of Arts (Hons) | Primary Education**

Sept 2008 - Jun 2012

### **Open University | Level 3 Diploma | Supporting Teaching and Learning in Schools**

Jun 2013 - Dec 2013

## SKILLS

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Literacy Intervention, Numeracy Support, Small Group Facilitation, EHCP Implementation, Differentiated Instruction, Behavioural De-escalation, Team Teach Training, Positive Reinforcement, Conflict Resolution, Safeguarding Supervision, Google Classroom, Interactive Whiteboard Operation, SIMS (Student Information Systems), Lesson Material Preparation, Progress Tracking

## CERTIFICATIONS

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Level 3 Certificate in Supporting Teaching and Learning | NCFE CACHE (Aug 2014)

Paediatric First Aid | St John Ambulance (Feb 2022)

## LANGUAGES

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English (Native)

Spanish (B2 - Professional Working Proficiency)

## ACTIVITIES

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### **Volunteering**

Provide weekly after-school tutoring in mathematics for underprivileged youth at the local community centre.

### **Professional Development**

Active member of the National Education Union (NEU) and frequent attendee of local SEND workshops.